

## **7.0 Motor Vehicle Regulations**

### **7.1 Introduction**

The motor vehicle regulations are designed to allow the orderly movement and parking of motor vehicles on campus and to provide adequate access to campus buildings for service and emergency vehicles. All persons who operate a motor vehicle on University property are expected to observe the regulations and are subject to disciplinary action for failure to follow the regulations set forth by the University. The penalties assessed can lead to, but are not limited to, the revocation of the privilege of operating and maintaining a motor vehicle on campus.

### **7.2 Disclaimer**

The owner and/or operator of any vehicle to be operated or maintained on campus shall assume all risk and responsibility for the vehicle and any loss or damage to any such vehicle and/or its contents. The University will not assume responsibility for the safety, care, or protection of any such vehicle and/or its contents.

### **7.3 Motor Vehicles**

#### **7.3.1 Registration**

A motor vehicle to be operated or maintained on campus by a student or faculty/staff member must be registered with the University Police Department within five business days after the vehicle is first brought on campus. More than one vehicle may be registered. **FAILURE TO REGISTER YOUR VEHICLE(S) WILL RESULT IN A FINE OR DISCIPLINARY ACTION.** Vehicle registrants are responsible for all violations of registration and parking regulations involving the vehicle they have registered, whoever the operator may be.

The registrant is responsible for maintaining the accuracy of the information provided to the University. The permit must be permanently and completely mounted on the vehicle registered. Taping or the partial mounting of a permit on a vehicle will not be considered proper. Only one current year permit is to be issued and affixed to any vehicle with the exception of one additional **TEMPORARY MEDICAL** permit per vehicle. Vehicle permits are the property of Oklahoma Baptist University and must be surrendered to University Police upon request.

1. Permits will be obtained at the University Police Department.
2. The mounting location for permits on automobiles is the rear bumper on the driver's side. If this is not practical, the permit may be mounted on the exterior of the rear window on the lower corner of the driver's side. In both cases the permit should be mounted to be visible from directly behind the vehicle.

3. Permits are mounted on the right front fork assembly of all two- and three-wheeled motor vehicles.

### 7.3.2 Permit Classifications

Registrants of vehicles receive a permit according to their classification status as follows. Permits are valid, with exceptions, until July 31.

CLASSIFICATION	RESIDENCE	COLOR
Apartment Housing South	WUA / HRC / Howard Apt. / E. Dev	Magenta
Residential Village	Village Apartments / The Lodge / Taylor Residence Center	Black
Commuter	Off campus / University-owned houses	Yellow
Dorm Housing	Agee	Blue
Dorm Housing	WMU / Kerr	Gold
Married Student Housing	Cobbs / Burns / W. Dev	Silver
OBU Employee	-----	Green
Vendor Employees	-----	White

### 7.3.3 Temporary Medical Permits

Registrants of vehicles that receive a permit according to the classification status of the University may also apply for a temporary medical permit when necessary. The application for the permit can be obtained in the University Nurses Office. The permit should be placed on the vehicle rear view mirror and shall be accompanied by an explanatory letter from the Campus Nurse. The permit will explain the special parking privileges. At no time is the registrant authorized to park in marked handicapped spaces or any space reserved for visitors. State issued "Handicapped" permits should be used for permanent Medical conditions.

### 7.3.4 Parking On Campus

A parking space is defined as any area in a parking lot bounded by lines, posts, curbs, or other types of barriers on three sides. To be properly parked, a vehicle must be wholly within the area, parked front first of one parking space. Backing into parking spaces is prohibited. Parking in fire lanes is prohibited at all times. The University reserves the right to confiscate the permit, deny the privilege of operating a vehicle, or to tow at owner's expense and liability, any vehicle that is in violation of any vehicle regulation.

Lack of space in a particular lot is not a valid excuse for violating parking regulations and will not be considered as a valid basis for appeal.

### 7.3.5 Restricted Parking Spaces

All spaces set apart by RED, BLACK, GREEN or YELLOW PAINT on curb or parking block are reserved.

- VISITOR (Green) - reserved at all times for persons who are not students or faculty/staff
- MAINTENANCE (Black) - reserved at all times for Physical Plant personnel.
- RESERVED (Black) - Faculty, Staff and University-owned vehicles.
- FIRE LANES (Red) - curbs painted red reserved for firefighting equipment
- NO PARKING - any yellow curb indicates NO PARKING with exception of loading zones, which are labeled.
- LOADING ZONES (Yellow) - established for loading and unloading purposes only. Parking in these areas for any other usage is prohibited.
- HANDICAPPED - vehicles bearing current State permits issued to the permanently disabled.
- OFF-ROAD PARKING and PARKING ON GRASS is prohibited and will be fined as Parking in a No Parking Zone.

Students may use reserved spaces in unrestricted hours. Refer to Restricted Parking Lots for restricted hours. All other spaces are to be used as explained above.

### 7.3.6 Restricted Parking Lots

The following parking areas have restrictions: (During January Term, at the end of Spring Term and the beginning of Fall Term, residents of campus housing also may park in any parking space normally restricted to commuter students.)

#### Parking Lot Restrictions

Parking Lot	Restriction
Oval	Reserved for commuter students and visitors, 2 am to 5 p.m., M-F
Bailey / Montgomery Hall	Reserved for commuter students, visitors and OBU employees, 2 a.m. to 5 p.m., M-F. The far west lot of Montgomery Hall is reserved for Kerr and WMU residents.
Geiger Center	Reserved for visitors and OBU employees, 2 a.m. to 7 p.m., M-F
MacArthur St.	Reserved for visitors and OBU employees, 2 a.m. to 5 p.m.,

	M-F
Raley Chapel Drive	Reserved for OBU employees, 2 a.m. to 5 p.m., M-F
Raley North Lot	Reserved for visitors and commuters, 2 a.m. to 5 p.m., M-F
All Residence Centers and Apartment Lots	Reserved for residents of adjacent facilities only
University Baptist Church	Reserved for OBU employees and commuter students, 8 a.m. to 5 p.m., M-F
Cargill Center Drive	Reserved for visitors and employees of Cargill Center
Noble East, Tennis, Soccer, and Baseball/Softball	Open parking
Art Annex	Reserved for commuter students, visitors and OBU employees 2 a.m. to 5 p.m. M-F

### 7.3.7 Regulations Governing Vehicle Operation

1. Vehicle operation on campus must conform to all applicable state and local laws, statutes, rules, and regulations, as well as those University rules and regulations contained herein.
2. When traffic control signals are not in place or not in operation, the driver of a vehicle shall yield the right-of-way, slowing down or stopping if need be to yield to a pedestrian crossing the roadway within a crosswalk when the pedestrian is upon the half of the roadway upon which the vehicle is traveling, or when the pedestrian is approaching so closely from the opposite half of the roadway as to be in danger.
3. Pedestrians have right-of-way on campus at all times. Pedestrians do not have the right to impede the normal flow of traffic for an indefinite period of time.
4. No pedestrian shall suddenly leave a curb or other place of safety and walk or run into the path of a vehicle which is so close that it is impossible for the driver to yield.
5. Every pedestrian crossing a roadway at any point other than within a marked crosswalk or within an unmarked crosswalk at an intersection shall yield the right-of-way to all vehicles upon the roadway.
6. The maximum speed limit on campus is 15 miles per hour. This speed limit is considered the maximum for normal conditions. Vehicles may not be operated at any speeds which are excessive for conditions that may exist.
7. Any person operating a vehicle on campus shall be responsible for the control and safe operation of the vehicle and the observance of any traffic control signs, barriers, or other traffic control devices, and these regulations.

8. Any accident involving a vehicle that occurs on campus must be reported to the University Police Department as soon as possible after the accident.
9. Operation of a vehicle in any area other than a street, roadway, or parking area intended for vehicles is prohibited.
10. Operators of a motor vehicle must abide by parking regulations that apply to the permit issued and mounted on the vehicle.

**7.3.8 Appeals Procedures**

1. Written appeals must be filed within five business days with the Chief of University Police Department. Appeal forms are available from the University Police Department.
2. The Chief of University Police will rule within 10 business days of the appeal. Notification of the ruling will be sent to the appellant in writing through campus mail.
3. Decisions of the Chief of University Police may be appealed to the Traffic Appeals Board which has final authority. An administrative fee of \$10 will be assessed per application for a hearing by the Traffic Appeals Board. Applications to the Appeals Board may be made at the Business Office in Thurmond Hall, Room 104.
4. Appeals to the Traffic Appeals Board will be heard by the board within six (6) weeks from the date of application to the board.

**7.3.9 Fines for Violations of Regulations**

**Violations of Regulations Concerning Registration**

Vehicle registration not current	\$40.00
Permit not properly mounted on vehicle	\$10.00
Falsification of registration information	\$40.00
Unauthorized use, reproduction, or alteration of permit	\$50.00

**Violations of Regulations Concerning Vehicle Operation**

Exceeding the posted speed limit	\$40.00
Reckless driving or racing	\$40.00
Driving off road or street	\$30.00
Failure to yield the right-of-way to pedestrians	\$40.00
Operating an excessively loud vehicle	\$15.00

Failure to report an accident	\$15.00
Failure to obey a traffic officer, signal, or device	\$40.00
Unauthorized vehicular access in fenced areas restricted from motor vehicles	\$100.00

**Violations of Regulations Concerning Parking of Vehicles**

Unauthorized use of a Disabled Space	\$100.00
Unauthorized use of a restricted area	\$30.00
Parking in a Fire Lane	\$100.00
Improper Parking	\$30.00
Parking or standing in a roadway or traffic lane	\$30.00
Overtime parking in or unauthorized use of a loading zone	\$30.00
Parking in a No Parking Zone	\$30.00

**7.4 Bike Policy**

**7.4.1 General Regulations**

Cycling is an excellent way to travel around the campus community. Due to the large number of pedestrians and the risk of theft and/or abandonment, cyclists must exercise safety by following the campus bike policy.

**7.4.2 Registration**

All bicycles must be registered with the university. Registration is free and will be filed with the University Police Department. Registration is valid for six years and will include physical address, phone number, make, model, serial number and estimated value. The registered owner is responsible for communicating any change in address or phone number with the University Police Department. The registered owner will receive a decal that should be placed on the bike frame below the seat. The owner or person to whom a bicycle registration is issued is responsible for any parking or registration violations and associated fines in which the bicycle is involved.

**7.4.3 Riding**

Two and three wheeled bicycles may be operated on those sidewalks that provide the shortest and most direct route between a bicycle rack and the street, roadway, or parking area closest to the bike rack.

#### **7.4.4 Parking**

Bicycle parking is permitted on bike racks only. Bicycles should be locked on racks in order to promote maximum security. When a bike is parked for an extended amount of time in long term parking areas, it is strongly encouraged that the seat and any quick release tires be removed.

Bicycles may not be parked inside buildings.

#### **7.4.5 Designated Parking Area**

Bicycles parked, chained or otherwise attached to trees, plants, railing, posts, signs, light poles, handicapped ramps, or any other than a bike rack may be impounded. The University assumes no responsibility for the care and protection of any bicycle, attached accessory, or contents, at any time the bicycle is operated or parked on campus.

Bicycle racks designated for long term parking can be utilized throughout the school year without penalty for parking.

The following bicycle racks are designated as long term parking areas:

- Agee Residence Center
- Burns & Cobb Apartments
- East Devereaux Apartments
- Howard Apartments
- Kerr Dormitory
- Village Apartments
- The Lodge
- Taylor Residence Center
- West Devereaux Apartments
- West University Apartments
- WMU Dormitory

All bicycle racks not specifically designated as long term parking areas are considered short term parking areas. Bicycles racks designated for short term parking can be utilized up to 3 days without penalty.

#### **7.5.6 Violations and Fines (Bicycles)**

Parking and registration violations will be assessed a fine of \$15 by appropriate University officials. Fines can be appealed within 10 business days of the ticket issue or paid in the Business Office in Thurmond Hall. If not paid, a fine will be billed to the registered student's account.

#### **7.5.7 Impounding**

Bicycles may be impounded for the following reasons: Illegal parking, lack of registration, and/or abandonment. The University will not be liable for any damage or loss caused by impoundment. Impounded bicycles will be placed in storage until the end of the current academic year. The University will dispose of impounded bicycles after the end of the current academic year. Release of impounded bicycles requires proof of registration, ownership, and proper release form from the designated campus agency.

Abandonment: A bicycle that does not show any sign of recent use or owner care is considered abandoned. Abandoned bicycles may be picked up and impounded.

#### **7.5.8 Theft**

Any bicycle suspected of being stolen should be reported immediately to the University Police Department.