

OKLAHOMA BAPTIST UNIVERSITY VOLUNTEER SERVICES

VOLUNTEER APPLICATION FORM

Name _____

Address _____ City _____ State _____ Zip _____

Primary phone number _____ Email _____

Date of Birth _____ SSN ____ - ____ - ____ (Must have for background check)

Employer Name & Address, if Employed

May you be called at work? _____ Yes _____ No Work Phone _____

Brief description of work: _____

Formal Education (highest year of school completed): _____

Do you speak a foreign language? _____ Yes _____ No If yes, which language _____

Do you drive? _____ Yes _____ No Can you provide your own transportation? _____ Yes _____ No

Current community activities: _____

List current and previous volunteer work (list all previous volunteer work including brief description of duties and activities, dates of service):

With what program/department do you wish to volunteer? _____

How did you learn of our program? _____

Have you ever been convicted of a crime other than a traffic violation? Yes No

If yes, what charge? _____ Date convicted: _____ Where _____

Do you consent to a routine check for a criminal record? Yes No

Please list three references of people who know you well, other than relatives, preferably for whom you have worked in either a paid or volunteer capacity. If you are currently working, either paid or as a volunteer, please include the name of your supervisor.

	Name	Address	Zip Code	Phone	Relationship
1.	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____

How long have you lived in this area? _____

OBU reserves the right to make any checks deemed appropriate as to the suitability of anyone responsible for this confidential work. All information obtained will be held in the strictest confidence. I understand that any misrepresentation or false statement made by me in connection with the application and/or related documents may cause me to be rejected as a volunteer. I understand and agree that all information furnished in my application and all attachments may be verified by Oklahoma Baptist University or its authorized representative. I hereby authorize all individuals and organizations named or referred to in my application and any law enforcement organization to give Oklahoma Baptist University or its authorized representative all information relative to such verification and hereby release such individuals, organizations, and Oklahoma Baptist University from any and all liability for any claim or damage resulting therefrom.

I agree that my participation as a volunteer is not in exchange for any consideration (e.g. pay, benefits, the promise of future employment). I acknowledge that I have neither been promised any consideration or benefits nor do I expect to receive any consideration or benefits for my service as a University volunteer.

I agree that I will comply with all University rules and regulations applicable to my presence at the University and that I will follow the instructions of the principal individual directing my volunteer assignment. I likewise agree to follow any schedule established in connection with my volunteer assignment.

I agree that, as a University volunteer, I am not a University employee. I understand and agree that the University and I both have the right to end my volunteer relationship with the University at any time, for any reason, and without advance notice.

I understand that as University volunteer, I am not entitled to any employee benefits. I understand that the University does not provide any liability, medical or healthcare benefits to its volunteers. I understand that I am not covered by workers' compensation.

I hereby release and hold harmless the University from all manner of action and actions, cause and causes of actions which against it, I may have or which may arise by reason of my volunteer work for the University. I agree to indemnify the University for any attorney fees, costs and expenses arising from my actions outside the scope of my volunteer assignment.

I state that I have read and understand the terms and conditions of this agreement and am signing this agreement of my own free will and without pressure or coercion. By signing this agreement I attest to the fact that I am at least eighteen years of age and that I am competent to sign this agreement and release.

I agree that this agreement sets forth the entire agreement between me and the university regarding my service as a University volunteer and supersedes any written or oral understanding, promise or agreement that is not referred to and incorporated in this agreement. I agree that this agreement shall be governed by Oklahoma laws and may be changed only by a written document signed by me and an authorized University official.

If assigned volunteer duties include operation of a vehicle I will perform those duties according to the laws of the state in which I am driving and within the policy of the rental company from which the vehicle is rented.

Applicant Signature

Date

PLEASE RETURN YOUR COMPLETED APPLICATION.

MAIL TO:

**Kami Fullingim
Human Resources Administrator
Oklahoma Baptist University
500 West University
P.O. Box 61207
Shawnee, OK 74804**

FAX TO:

**OBU Human Resources
405.585-5179
Attn: Kami Fullingim**