

**OKLAHOMA BAPTIST UNIVERSITY**  
POSITION DESCRIPTION

## Photographer

**Department:** Technology Services

### **OBU Mission Statement**

OBU transforms lives by equipping students to pursue academic excellence, integrate faith with all areas of knowledge, engage a diverse world, and live worthy of the high calling of God in Christ.

### **Core Commitments**

Oklahoma Baptist University achieves its mission through a shared commitment to the following expectations. All employees are expected to embrace these expectations and to model them in their behavior.

- *Commitment to the essentials of the Christian faith*
- *Commitment to the vision and mission of Oklahoma Baptist University*
- *Commitment to active membership in a local evangelical church*
- *People are treated with dignity and respect*
- *Relationships are built on honesty, integrity, and trust*
- *Excellence is achieved through teamwork, leadership, and a strong work ethic*
- *Efficiency is achieved through wise management of human and financial resources*

## **Overview**

Are you looking for a career with a purpose? Are you thrilled by connecting and communicating through visual storytelling? OBU exists to transform lives and you can play a part.

The Creative Communications team is looking for a Photographer to capture, edit, and reproduce photographic images representing the full range of activities affiliated with the university. This person will utilize creative and artistic skills with minimal supervision to perform digital camera capture, digital archiving, printing, and scanning to produce quality photographs and images.

## **Job Role and Responsibility**

- Execute general and special photographic assignments requiring tremendous professionalism and technical expertise using digital cameras, including candid coverage of campus activities and special events; editorial or illustration photos for publications; faculty portraits; and/or spot news assignments
- Work with Adobe Creative Suite to provide photographic cropping, retouching, enhancing, and special effects for distribution
- Acquire and maintain photo equipment, supplies, and other materials as needed
- Fulfill and/or supervise fulfillment of photo print orders for various departments
- Maintain comprehensive digital archive through use of digital archive and referencing system
- Work varied hours as calendar and events require

## **Knowledge and Skills Required**

- Must understand how photographic assets contribute to brand identity

- Must be able to plan, coordinate, and direct photo shots resulting in a library of digital images appropriately reflecting OBU's brand identity – including recruiting and scheduling the necessary faculty, staff, and students to adequately portray the desired message with the image
- Must be able to plan, execute, shoot, and edit photography and videography
- Possess a solid understanding of photography and lighting techniques as well as an ability and desire to grow with the changing landscape of technology and how it pertains to video
- Must be proficient with current photographic equipment and editing software
- Must be a clear communicator with exceptional follow-up skills for closing communication loops
- Able to establish and maintain effective working relationships with others

### **Qualifications, Experience and Education**

- **Preferred:** Bachelor's degree in Journalism, Photojournalism, Photographic Arts, or other related field
- **Required:** 1 year professional experience with an exceptional portfolio
- **Preferred:** 3-5 years' experience as a professional photographer

### **Physical Requirements**

- Be able to see and hear well enough to communicate with clients for appropriate management of logistics
- Possess sufficient mobility and physical stamina to climb stairs, stand for extended periods of times, and carry up to 50 lbs. of equipment