# OKLAHOMA BAPTIST UNIVERSITY

POSITION DESCRIPTION

**Title:** Head Women's Soccer Coach **Department:** Athletics

**OBU Mission Statement**

OBU transforms lives by equipping students to pursue academic excellence, integrate faith with all areas of knowledge, engage a diverse world, and live worthy of the high calling of God in Christ.

**Expectations for all Employees**

Oklahoma Baptist University achieves its mission through a shared commitment to the following expectations. All employees must embrace these expectations and model them in their behavior.

- *Demonstrate commitment to the essentials of the Christian faith.*
- *Commit to the mission and vision of Oklahoma Baptist University.*
- *Treat people with dignity and respect.*
- *Build relationships on honesty, integrity, and trust.*
- *Strive for excellence through teamwork, leadership, and a strong work ethic.*
- *Manage human and financial resources wisely and efficiently.*

**Purpose:** The Head Women's Soccer Coach requires all functions normally associated with an intercollegiate athletics program in women's soccer and will be bound by the university/athletic department mission statement listed above.

## Essential Functions:

- Recruit unique students to the university to participate in varsity women's soccer.
- Coaching and management of all practice sessions.
- Adhere to NCAA, Conference, and University regulations regarding recruiting, admissions standards, and eligibility.
- Monitor the team's academic performance.
- Scheduling competitions and related events.
- Budget management and organization.
- Purchase and maintain equipment and supplies.
- Event preparations.
- Campus and community relations.
- Marketing and developing of the program.
- Fundraising for the program.
- Supervision of coaches and volunteers.

## Other Duties:

- Other duties as assigned by the Director of Athletics.

## Required Qualifications:

- Collegiate level participation in soccer is preferred.
- Ability to recruit unique students for the women's soccer program.
- Good communication skills.

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## Education:

Required: Bachelor's degree
Preferred: Master's degree

## Experience:

**Required:** Collegiate or High School level experience coaching women's soccer.
**Preferred:** Collegiate level experience coaching women's soccer.

## Equipment:

- Must be able to drive a 15-passenger van.

## Physical Requirements:

- Must be able to demonstrate soccer techniques for coaching purposes.

## Special Requirements:

- Must be a member of a local evangelical* Christian church.
  *Evangelical is a broad term referring to segment within Christianity which maintains the authority of the Bible and the belief in salvation by faith in Jesus alone.
- Please apply using the link for "Administrative Applications" on the OBU website at: https://www.okbu.edu/hr/jobs.html

## OBU Benefits Summary:

OBU understands that our employees are our most valuable assets when fulfilling our mission. We strive to offer an extensive array of benefits and opportunities for employees to choose from. Full-time employees benefit from the generous OBU provision of premium contributions for nationwide family-friendly Health and Dental coverages along with free life insurance that includes accidental death and dismemberment equal to an employee's base salary. OBU provides access to optional employee-paid ancillary benefits like vision, hospitalization, critical illness, accident, additional employee-paid family life insurance coverages, and education benefits at OBU and other institutions of higher education. There is generous paid time off that includes annual granted vacation time, accrued sick leave, six annual holidays, and week-long breaks for Thanksgiving and Christmas that include energy conservation days. For all employees working at least half-time, there is an employer matching opportunity for retirement investments in a 403(b)(9) plan administered by Guide Stone. There are numerous other perks and opportunities for OBU employees including FREE family membership to the OBU Recreation and Wellness Center or RAWC, Global outreach university mission trips, cafeteria discounts, and parking privileges to name a few. For more information about the current OBU employee benefits and opportunities, please contact the Human Resources staff at HR@okbu.edu.