OKLAHOMA BAPTIST UNIVERSITY

POSITION DESCRIPTION

Title: Audio-Visual & Athletics Technology Technician **Department:** Audio-Visual Services

OBU Mission Statement

OBU transforms lives by equipping students to pursue academic excellence, integrate faith with all areas of knowledge, engage a diverse world, and live worthy of the high calling of God in Christ.

Expectations for all Employees

Oklahoma Baptist University achieves its mission through a shared commitment to the following expectations. All employees must embrace these expectations and model them in their behavior.

- *Demonstrate commitment to the essentials of the Christian faith.*
- *Commit to the mission and vision of Oklahoma Baptist University.*
- *Treat people with dignity and respect.*
- *Build relationships on honesty, integrity, and trust.*
- *Strive for excellence through teamwork, leadership, and a strong work ethic.*
- *Manage human and financial resources wisely and efficiently.*

Purpose: The Audio-Visual & Athletics Technology Technician is responsible for the design, installation, operation, testing, and maintenance of A/V and technical systems across the OBU campus. This includes academic classrooms, lecture halls, auditoriums, event spaces, common areas, digital signage networks, and athletic facilities (production control rooms, stadiums, arenas, and fields). This role ensures seamless audio, visual, and streaming operations for everyday university activities, major campus events, and OBU athletic competitions. The technician must possess strong analytical, troubleshooting, and problem-solving skills, paired with excellent communication and customer service abilities.

Job Role and Responsibility

- Install, operate, maintain, troubleshoot, and assist with the design of A/V systems in classrooms, meeting rooms, auditoriums, event spaces, athletic facilities, and common areas.
- Test, operate, and support athletic-event technology, including public-address systems, amplification, scoreboards, timing and scoring equipment, LED displays, ProPresenter, Daktronics, vMix, 3Play, Hudl, and related streaming systems.
- Set up, operate, and tear down A/V equipment for campus events, conferences, meetings, athletic events, chapel programs, and other special events. Provide on-site technical assistance to presenters, event organizers, and guests.
- Provide support for A/V-related Help Desk requests; respond to classroom, event, and athletic technology issues; and train faculty, staff, athletics personnel, and student workers in the use of supported systems.
- Coordinate with Network Services, vendors, and university departments to troubleshoot, repair, upgrade, patch, and maintain A/V, streaming, network, and athletic technology systems. Develop and implement preseason and preventative-maintenance checklists.
- Provide direction, training, and oversight to student workers who assist with event setup, athletic-event operations, equipment testing, and system support.

- Assist with campus-wide and long-range A/V planning, including future system designs and technology upgrades, and perform other related duties as assigned.

Knowledge and Skills Required

- Must be a clear communicator with exceptional attention to detail.
- Able to establish and maintain effective working relationships with others.
- Highly organized and capable of giving directions to student workers.
- Able to handle stressful situations in a fast-paced environment.
- Possess high standards of conduct, appearance, and attitude.
- Possess strong analytical and troubleshooting skills.
- Must have experience in supporting audio-visual equipment or computers in an event setting.

Qualifications, Experience and Education

Required:

- High School Diploma
- 1 Year of A/V technical or computer support experience
- Customer service or event support experience

Preferred:

- Bachelor's Degree
- 3-Years of A/V event experience
- Experience with enterprise networks
- Experience with NDI-based content streaming

Special Requirements:

- Must be a member of a local evangelical* Christian church.
  *Evangelical is a broad term referring to segment within Christianity which maintains the authority of the Bible and the belief in salvation by faith in Jesus alone.
- Please apply using the link for "Administrative Applications" on the OBU website at: https://www.okbu.edu/hr/jobs.html

OBU Benefits Summary:

OBU understands that our employees are our most valuable assets when fulfilling our mission. We strive to offer an extensive array of benefits and opportunities for employees to choose from. Full-time employees benefit from the generous OBU provision of premium contributions for nationwide family-friendly Health and Dental coverages along with free life insurance that includes accidental death and dismemberment equal to an employee's base salary. OBU provides access to optional employee-paid ancillary benefits like vision, hospitalization, critical illness, accident, additional employee-paid family life insurance coverages, and education benefits at OBU and other institutions of higher education. There is generous paid time off that includes annual granted vacation time, accrued sick leave, six annual holidays, and week-long breaks for Thanksgiving and Christmas that include energy conservation days. For all employees working at least half-time, there is an employer matching opportunity for retirement investments in a 403(b)(9) plan administered by Guide Stone. There are numerous other perks and opportunities

for OBU employees including FREE family membership to the OBU Recreation and Wellness Center or RAWC, Global outreach university mission trips, cafeteria discounts, and parking privileges to name a few. For more information about the current OBU employee benefits and opportunities, please contact the Human Resources staff at HR@okbu.edu.