

Family Educational Rights and Privacy Act (FERPA)



In compliance with the Federal Family Educational Rights and Privacy Act of 1974, Oklahoma Baptist University (OBU) is prohibited from providing certain information from your student records to a third party, such as information on grades, billing, financial aid (including scholarships, grants, work-study or loan amounts), disciplinary action, and other student record information. This restriction applies, but is not limited to your parent(s), your guardian, or your spouse.

At your discretion you may grant OBU permission to release information about your student records to a third party by submitting the **Consent to Release Information** form. Third parties are usually mothers, fathers, step-parents, husbands, wives, guardians, or anyone with whom you share a joint interest in your college education. **Oklahoma Baptist University does not automatically send information, including grade reports, to a third party.** Please note that your authorization to release information has no expiration date; however, you may revoke or change your authorization at any time by notifying the Academic Center (Thurmond Hall) and submitting a new form.

Family Educational Rights and Privacy Act Consent to Release Information

Student Information

A. I, (print name) _____, hereby authorize Oklahoma Baptist University to release my education records to the individual(s) listed below.

B. I, (print name) _____, **DO NOT** authorize Oklahoma Baptist University to release my education records to a third party.

Student Signature _____ Student ID _____

Date _____

Third Party Designee(s)

Name _____ Relationship to Student _____

Mailing Address _____

Daytime Phone Number _____ E-mail Address _____

Name _____ Relationship to Student _____

Mailing Address _____

Daytime Phone Number _____ E-mail Address _____

An authorized third party must provide the student's ID number when contacting the university for information concerning the student's records.