

**2025-26 COST OF ATTENDANCE APPEAL
OKLAHOMA BAPTIST UNIVERSITY
STUDENT FINANCIAL SERVICES OFFICE**

Student Name: _____ SSN: _____ OBU ID#: _____

INSTRUCTIONS

Use this form to request an increase to your financial aid budget and overall aid eligibility. If approved, additional loan funds will be the only funding available. Once all requirements are submitted, we will notify you of the decision by email within two weeks.

Step 1. Review the standard Cost of Attendance Budget for your program found at www.okbu.edu/financial-aid/cost-of-attendance.html. Determine if you have exceeded the budgeted allotment for any category during the academic year OR if you have expenses for one of the following categories not listed in the standard budget: child/dependent care, one time documented purchase of a laptop, or disability-related expenses

Step 2. Provide a written explanation below of the additional expenses you are documenting and why they exceed the standard amounts.

Step 3. Provide copies of all required supporting documentation and receipts.

LIST THE AMOUNT OF EXPENSES YOU ARE CLAIMING **OVER** THE STANDARD ALLOTMENT AND REASONING FOR WHY IT IS HIGHER THAN EXPECTED.

	Requested Increase	Explanation
Housing/Utilities		
Food		
Books/Supplies/Equipment		
Transportation		
Personal		
Child/Dependent Care		
Computer/Laptop		
Disability-Related		

Total COA Increase/Loan Amount Increase I am Requesting: _____

You must provide supporting documentation for each category increase requested. Supporting documentation could include copies of rental lease, mortgage, or utility bills, receipts for purchase of additional supplies along with supporting documentation from an advisor in your program that it was required, airline tickets, lodging receipts, invoice for childcare, etc. An increase will not be considered without some sort of supporting documentation.

CERTIFICATION STATEMENT

All the information I have given is true and accurate to the best of my knowledge. I understand that if I have purposely given false or misleading information I may be fined, be sentenced to jail, or both.

Student Signature _____ Date _____