

**OKLAHOMA BAPTIST UNIVERSITY
TRAFFIC VIOLATION APPEAL**

Appeals Procedure:

1. **Written appeals must be filed within five business days of the citation with the University Police Department.**
2. The University Police Chief will rule within 10 business days of the appeal. Notification of the ruling will be sent to the appellant through campus mail.

Citation No. _____ Date of Citation _____

Name _____ ID Number _____

Campus Housing _____ Room/Apt. No. _____

Local phone number _____ OBU Box Number _____

Off Campus Address _____

City, State & Zip Code _____

Please explain appeal _____

(Attach sheet if more room needed.)

Signature of Appellant _____

FOR OFFICE USE:

Date of Appeal _____ Within 5 business days of citation? _____ Dispatcher's Initials _____

FOR UNIVERSITY POLICE CHIEF USE:

Disposition _____

Reasoning _____

Signature of University Police Chief

Date of Ruling