

Oklahoma Baptist University

Division of Music

**2023-2024 Music
Student Handbook**

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*Copies of this Handbook and the Applied Area Handbooks as well as
Division of Music Forms are available only online at:
www.okbu.edu/music*

WELCOME

From the Chair

Welcome to the OBU Division of Music for the 2023-2024 academic year. We are excited to have you as part of our family of Christian musicians and look forward to working with faculty and staff to make your undergraduate music education the absolutely best possible.

This Handbook is designed to give you information about most of the things that music majors need to know. This is your guide to knowing how we operate, the guidelines for the Division of Music and how best to go about fulfilling your goals and objectives for the academic year.

In light of the tornado damage we suffered last April, a lot of things are in flux. You may find your classes, rehearsals and/or lessons move without much notice. You may also find we are sharing space with other departments as building go on and offline due to renewal.

Please understand that renewal for this building is going to take longer than we want it, but we will have a better building in the end!

As always, come to us with your questions. Your advisor and applied music instructors will be the most help; be sure to contact me directly if I can assist in any way. The Music Office is here to serve you.

Best wishes on a great 2023-2024 year!

Patty K. Nelson, Chair
Division of Music

Mission Statements

Oklahoma Baptist University

As a Christian liberal arts university, OBU transforms lives by equipping students to pursue academic excellence, integrate faith with all areas of knowledge, engage a diverse world, and live worthy of the high calling of God in Christ.

Division of Music

Mission: To equip and inspire artists to fulfill the great commission through music.

Motto: Equip. Inspire. Fulfill.

FACULTY AND STAFF

Full-Time Faculty

Mark Franklin

Assistant Professor of Music

B.M., Wheaton College

M.M., Florida State University

D.M.A., Florida State University

Specialized Studies, Music Theory Pedagogy, Florida State University

Joined the OBU faculty in 2021

Courses taught:

Applied Piano

Class Piano

Functional Keyboard Skills

Piano Pedagogy

Applied Piano

Music Theory

Music Theory Seminar: Musical Meaning and
Performance

Arts and Western Culture

Piano Seminar

Timothy Kaiser

Assistant Professor of Music

B.M., University of the Pacific

M.M., University of Texas at Arlington

D.M.A., University of Arizona

Joined the OBU faculty in 2022

Courses taught:

Conducting I

Conducting II

Marching Band Techniques

Instrumental Methods and Procedures

Instrumental Seminar

Symphonic Winds

OBU/Shawnee Community Orchestra

Bison Jazz Orchestra

Instrumental Chamber Ensemble

Claire Marquardt

Instructor of Music
Director of the Preparatory Department
B.S., East Central University
M.M., University of Oklahoma
Certified Piano Technician Certificate, Piano Technician
Academy
M.M., University of Central Oklahoma
Joined the OBU faculty in 2022
Courses taught:
Theory Seminar I
Piano Accompanying I
Applied Piano

Patricia K. Nelson

Assistant Professor of Music Education – Vocal
B.A., Trinity University
M.M., Southwestern Baptist Theological Seminary
Ed.D., Baylor University
Joined the OBU faculty in 2018
Courses taught:
Introduction to Music Education
Elementary/General Music Methods
Secondary Vocal Methods
National Association of Music Educators
Fine Arts in Western Culture
Honors Medieval and Early Modern World: Fine Arts
and Literature
University Ringers
Multigenerational Worship
Student Teaching
Elective Organ
Choral/Vocal Literature

Stephen Sims

Associate Professor of Music
B.M.E., Oklahoma Baptist University
M.C.M., The Southern Baptist Theological Seminary
D.M.A., Texas Tech University
Joined the OBU faculty in 2016
Courses taught:

Applied Voice
Vocal Technique I-IV
Worship Studies Forum
Introduction to Music/Worship Ministry
Leading Worship from the Piano
Planning and Leading Worship Seminar
Songs of the Church
History of Worship
Theology of Worship
519 Collective
Bison Glee Club

Brian Stackhouse

B.M.E., Arkansas Tech University
M.M., University of Arkansas
D.M.A., University of Oklahoma

Courses taught:

Bison Brigade March Band
Athletic Pep Band
Percussion Ensemble

Visiting Professors

Matthew Boswell

Visiting Professor Worship Studies
M.A. Southern Seminary
Ph.D. Southern Seminary
Elder, The Trails Church

Randy Lind

Visiting Professor Worship Studies
B.M.E. Oklahoma Baptist University
M.M. Pittsburg State University
D.M. Northern Baptist Seminary
Worship & Music Specialist Oklahoma Baptists

Matthew Roberson

Visiting Professor Worship Studies

B.M.E. Oklahoma Baptist University
Lead Pastor, The MET Church, Houston, TX

Part-Time Faculty

Cameron Duncan

Adjunct Professor of Composition and Percussion

B.M., Oklahoma City University

M.M., Oklahoma City University

D.M.A., in progress, University of Oklahoma

Courses taught:

Applied Composition

Composition Seminar

Music Composition and Instrumentation

Applied Percussion

Theory Seminar

Aural Skills III

Justin Evangelist

Adjunct Professor of Saxophone

B.M., University of Akron

M.M., Central Michigan University

D.M.A., in progress, University of Oklahoma

Courses taught:

Applied Saxophone

Rebekah Franklin

Lecturer of Music

B.M., Wheaton College Conservatory of Music

Early Music Pedagogy Certificate, Florida State University

M.M., Florida State University

PhD, Florida State University

Courses taught:

Music History I

Music History II

Music History III

Music History Seminar

Bison Baroque

Michelle Jaluvka

Adjunct Professor of Clarinet

B.M., Appalachian State University
M.M., University of Oklahoma
D.M.A., in progress, University of Oklahoma
Courses taught:
Applied Clarinet
Arts & Western Culture

Lacey Phelps

Adjunct Professor of Brass
B.M, B.M.E, University of Oklahoma
M.M., Rice University
D.M.A., University of Oklahoma
Courses taught:
Applied Trumpet

Elizabeth Potts

Adjunct Professor of Flute
B.M., Wheaton College Conservatory of Music
M.M., University of Oklahoma
D.M.A., University of North Texas
Courses taught:
Applied Flute
Arts and Western Culture
Aural Skills I

Calvert Switzer

Adjunct Professor of Low Brass
B.M.E., University of Nebraska, Kearney
M.M., Kansas University
D.M.A., in progress, University of Oklahoma
Courses taught:
Applied Trombone
Applied Tuba
Applied Euphonium

Contact Information

Music Office

Raley Chapel 204-205

Phone: 405.585.4300

Email: music@okbu.edu

Biographical and contact information for each full-time faculty member may be found at: <https://www.okbu.edu/fine-arts/music/faculty.html>

Area Coordinators

Collaborative Piano: claire.marquardt@okbu.edu	Claire Marquardt 918.721.3754
Instrumental: timothy.kaiser@okbu.edu	Dr. Timothy Kaiser 405.585.4311
Keyboard: mark.franklin@okbu.edu	Dr. Mark Franklin 405.585.4314
Music Education: patricia.nelson@okbu.edu	Dr. Patty K. Nelson 405.585.4326
Music Theory: mark.franklin@okbu.edu	Dr. Mark Franklin 405.585.4314
Voice: stephen.sims@okbu.edu	Dr. Stephen Sims 405.585.4335
Worship Studies: stephen.sims@okbu.edu	Dr. Stephen Sims 405.585.4335

GENERAL INFORMATION

NASM Accreditation

Oklahoma Baptist University is a member of the National Association of Schools of Music (NASM). Founded in 1924, NASM was organized “to secure a better understanding among institutions of higher education engaged in work in music; to establish a more uniform method of granting credit; and to develop and maintain basic, threshold standards for the granting of degrees and other credentials.” NASM sets high standards for its member institutions with respect to faculty qualifications, curriculum, library holdings, facilities, equipment, and health and safety. The Chair of the Division of Music serves as the Music Executive, representing Oklahoma Baptist University at NASM annual meetings and corresponding with the National Office.

The United States Department of Education recognizes NASM as the agency responsible for the accreditation of all music curricula. NASM also maintains relationships with other organizations in support of accreditation efforts, including the Higher Learning Commission (HLC) and the Council for the Accreditation of Educator Preparation (CAEP).

Degrees

Students in the Division of Music of the Warren M. Angell College of Visual and Performing Arts may pursue one of the following degrees:

- Bachelor of Musical Arts (including a minor in an outside area)
- Bachelor of Music in Composition
- Bachelor of Music Education (Instrumental Certification, P-12)
- Bachelor of Music Education (Vocal Certification, P-12)
- Bachelor of Music in Piano Performance with Emphasis in Pedagogy
- Bachelor of Music in Vocal Performance
- Bachelor of Arts in Worship (including a minor in religion)

Students not pursuing a degree in music may earn a minor from the Division of Music:

- Minor in Music
- Minor in Music Composition
- Minor in Worship Studies

The *Academic Catalog*, updated and published each year by Oklahoma Baptist University, contains the official lists of requirements for each degree. Degree Plans, which are outlines of required classes for each degree, are available in the Fine Arts Office and may be found at:

<http://catalog.okbu.edu>

Credit and Time Requirements

Program Lengths

All OBU Bachelor's degrees require a minimum of 120 credit hours, 36 of which must be upper-level (courses numbered 3000-4999). Music degrees offered by OBU require between 124 and 129 credit hours. Full-time undergraduate students enroll in 12-16 credit hours each semester. Degrees can be completed within four years; in some cases, this requires courses during the January and Summer terms.

Awarding Credit

OBU has adopted the Carnegie Unit, which is approximately 50 minutes of class instruction per credit hour with approximately double that amount of instructional activity required outside of class. This equates to approximately 2250 minutes of instructional activity per credit hour. Music classes follow this calculation in determining course credit, class meeting times, and related instructional activities.

Applied music study (private lessons) receive 1 hour of credit per weekly, 25-minute lesson during the regular term and 2 hours of credit per weekly, 50-minute lesson (or the equivalent). Students will practice a minimum of 120 minutes (and likely more) per each 25-minute lesson and are also required to attend regular Seminar and Studio courses during the term, equating to a minimum of 2250 minutes for each credit hour. Students earning 3-hours credit for applied music study will have a weekly, 50-minute lesson and also be expected to complete outside work equivalent to the instructional activity required for the additional credit hour.

Ensembles will normally require a total time commitment of rehearsal, performance, individual practice time, and other instructional activities directly related to the ensemble not less than approximately 2250 minutes per credit hour. Student may also elect to enroll in most ensembles for zero credit.

Additional academic information may be found in the *2023-2024 Academic Catalog*:

<http://catalog.okbu.edu/content.php?catoid=4&navoid=264&hl=academic+information&returnto=search>

Advisors

An academic advisor will be assigned to each student before the beginning of the academic year. These full-time faculty members guide advisees through the registration process each semester and are available to answer questions and provide information pertaining to curriculum, university procedures, study and practice habits, graduate school and career choices, and the like.

Students are encouraged to seek the assistance and wisdom of their advisor often. Students must meet with their advisor prior to registration each semester. Once courses have been approved, the advisor will provide a registration PIN to enable the advisee to enroll in classes. Registration is then completed by the student through Self-Service Banner, which can be accessed at:

<https://self-service.okbu.edu>

Facilities

John Wesley Raley Chapel

Raley Chapel is the primary home of the Division of Music, as well as the office of the Dean of the Warren M. Angell College of Fine Arts. Begun in 1962 and completed in 1972. The facility houses performing spaces, faculty offices and studios, classrooms, practice rooms, choral and instrumental rehearsal spaces, and the Music Technology Lab.

Major performing spaces include:

Potter Auditorium (Off-line for the 23-24 school year)

Utilized for weekly chapel services and major university events, Potter Auditorium is also the venue for large performance settings, such as Symphonic Winds concerts, the annual Concerto-Aria concert, and the OBU/Shawnee Community Orchestra concerts. The room seats approximately 1800 and also boasts a 58-rank Reuter pipe organ.

Yarborough Auditorium

The principal performing space of the Division of Music, Yarborough Auditorium seats approximately 400. Small ensemble, guest artist, faculty, and student recitals are typically held in this space each term. The stage includes two 9-foot Steinway grand pianos.

Ford Hall

Constructed in 1951, Ford Hall has served as the primary practice space for individual music students for more than six decades. Extensive renovations were completed the beginning of 2018, resulting in a welcoming and functional space available to students from across the College of Fine Arts. Music spaces include three practice rooms with new Boston grand pianos, ten practice rooms with new Boston upright pianos and Howard Chapel, an acoustically live space including a Boston grand piano, for the presentation of chamber music and art exhibits. Ford Hall also contains two composition studios, a digital piano lab with thirteen new Yamaha Clavinovas, a piano pedagogy studio with two new Boston grand pianos, a choral rehearsal hall with a new Boston grand piano, and a recording studio equipped to record in four different spaces within the building.

Food and Drink

Students, faculty, and guests are asked to treat all facilities and equipment with the utmost care, demonstrating good stewardship at all times. Food and drink should not be taken into Potter or Yarborough Auditoriums. Food and drink are allowed in classrooms and offices at the discretion of the faculty member. Only water with secured lids are allowed in practice areas and should never be placed on a piano or other instruments. Food should not be taken into practice spaces.

Naxos Online Listening Library

Naxos Music Library is the most comprehensive collection of classical music available online. It includes the complete Naxos and Marco Polo catalogues of over 165,000 tracks, including classical music, jazz, world, folk, and Chinese music. Whilst listening, you can read notes on the works being played as well as biographical information on composers or artists in Naxos's extensive database.

Naxos Music Library can be accessed by:

1. Visiting www.okbu.edu/library
2. Selecting “Databases” under the “Research” tab at the top of the page.
3. Selecting “N,” then choosing “Naxos Music Library.”
 - Log-in credentials are the same as for OBU email.
 - A free app by “Naxos Digital Services Ltd.” is available through the App Store.

PROCEDURES

Changing Majors

Students deciding to change majors should first schedule a meeting with their academic advisor. It is important to understand how a change of major may impact the timeline for degree completion, how completed courses may be applied to a new degree, and how financial aid could be affected.

After consultation with the academic advisor, the student must complete the Request to Declare a Change of Major/Minor form and submit it to the Director of Academic Advising in the Milburn Center, located on the third floor of the library. Forms are available online at:

<https://www.okbu.edu/academics/academic-center/major-change-form.html>

Dropping/Adding Classes

A student wishing to drop or add a class must complete a form, which can be found in the Music Office or the Academic Center located in Thurmond Hall. The form must then be signed by the academic advisor and instructor before being submitted to the Academic Center. The Chair of the Division of Music may approve the form if the academic advisor is unavailable.

Final dates for adding and dropping courses during each term are published in the *Academic Catalog*.

Changing Applied Teachers

Normally, students will remain with their applied teacher throughout the undergraduate career. Unless there are extenuating circumstances, students must remain with their applied teacher for at least one academic year. If students desire to change their applied teacher, they must complete a request form, found in the Music Office, and ask both the current and future teachers to sign the form before it is submitted to the Music Office.

Every music student at OBU needs to know it is the collective and considered position of the entire music faculty that all enrolled students will make progress with any of the music instructors. In the rare instance when a continuing student's director/conductor/secondary instructor is not completely satisfied with the instruction being received, instructors will strictly observe the following guidelines protect both the student and the teacher from disrupted work:

- 1) Pray first and foremost.
- 2) Refrain from assigning other instructors to the student before addressing all concerned parties. Such an undertaking puts a student in an awkward position as it jeopardizes the relationship developed and established with their primary instructor.
- 3) Discuss your recommended path forward for the student with the Division of Music chair.
- 4) Once a suitable path has been reached/agreed upon, the Division of Music Chair will instruct the student to the new path for their private lessons.

Ensemble Participation

All students pursuing a degree in music must participate in an appropriate ensemble for a designated number of semesters. Students receiving financial aid through the Division of Music may be required to participate in additional ensembles and/or for additional semesters beyond the degree requirements. Students should remain in the same choral or instrumental ensemble for the full academic year. Those who have voice as the principal applied area must audition for University Chorale and participate for at least two years if accepted.

Because ensembles represent the Division of Music and Oklahoma Baptist University in public venues, participants are expected to exhibit professionalism and a Christian lifestyle both within and outside of the ensemble. Failure to do so or to maintain consistently high academic marks may result in the student being prohibited from one or more public performance and any consequences that may result from such absences.

A document titled [OBU Music Ensemble Expectations](#) is dispersed in each ensemble at the beginning of each semester. This document more fully outlines expectations of the Division of Music, the Director, and the student.

Collaborative Pianists

When needed, a collaborative pianist will be provided by the Division of Music and should be requested by the principal applied instructor. Students who do not use the collaborative pianist supplied by the Division of music must compensate said collaborative pianist. The current rate for a student collaborative pianist for rehearsal time is a minimum \$7.25 per hour and a professional collaborative pianist is a minimum of \$25 per hour. Outside collaborative pianists may charge more or less than these posted rates and is the responsibility of the student who hires them to pay them.

If a student needs more of the Division of Music's collaborative pianists time than what is provided, the rates above apply and it is the

student's responsibility to pay the collaborative pianist for their extra time.

Questions regarding accompanying and collaborative pianists should be directed to: Claire Marquardt, Collaborative Coordinator,
claire.marquardt@okbu.edu, 918.721.3754

Practice Space

Ford Hall is the primary location for student practice. Refer to Area Coordinators regarding warm-up spaces that may be available in Raley Chapel.

Classroom space may not be used for practice.

Copying Music

Copyright laws do not permit the copying of copyrighted music for any purpose unless authorized by the copyright holder. Students may not copy copyrighted music on the Fine Arts Office or Division of Music copiers. OBU assumes no liability for materials copied in violation of the law.

Student Workers

Opportunities are available for students to work for the Division of Music. These opportunities are viewed as privileges and student workers are thus expected to be prompt, polite, professional, and engaged with the assigned tasks.

Student workers are paid every two weeks, typically by direct deposit, and are responsible for routinely submitting timecards to the Music Office. Timecards must be signed by the supervising faculty member prior to submission.

Private Teaching

Students are not permitted to teach private lessons on campus unless doing so as a teacher for the Preparatory Department or as a student currently enrolled in a pedagogy course.

RECITALS

Recital Attendance

All music degrees require the successful completion of six semesters of Recital Attendance (MUCL 1000). Students must meet all attendance expectations as stipulated in the syllabus for each semester in order to receive a “Satisfactory” grade (“S”). Students who fail to receive an “S” for six terms of MUCL 1000 will not be eligible to graduate.

A Recital Attendance syllabus will be available at the beginning of each fall and spring semester and will be distributed at the first meeting of the term. The syllabus will include performance dates for the term as well as minimum attendance requirements. As developing musicians and professional colleagues, music students should desire to surpass the minimum attendance requirements and plan to attend as many of these performances as possible. They should also frequently seek opportunities to witness, enjoy, and be inspired by musical performances off campus.

General Recitals

Music students should present a formal, public performance at least once each term. For those not presenting a junior or senior recital, the public performance will typically occur during one of the General Recital hours, which occur multiple times each semester. General Recital dates are included in the Recital Attendance Syllabus.

General Recital Performance Request forms are available in the Music Office and online and must be submitted with all required information and signatures at least two weeks prior to the General Recital.

Junior and Senior Recitals

Each student pursuing a degree in music must present at least one feature recital to the public not only as a curricular requirement, but also as a demonstration of a level of skills and understanding appropriate to the degree, as a synthesis of knowledge and abilities developed to this point, and as a celebration of God-given talent and years of dedicated effort.

Student Recital Request Forms are available in the Music Office and on-line and must be submitted prior to April 15 for consideration of a fall performance date and prior to October 1 for consideration of a spring performance date.

Information regarding the Recital Hearing, length of recitals, performance expectations, professional attire, and the like, may be found in each Applied Area Handbook. All recitals, including elective recitals, require the successful completion of the Recital Hearing.

All program information must be submitted to the Music Office following the Recital Hearing and at least two weeks prior to the performance date.

Recording and Photos

Audio recordings will be made of student degree recitals for educational and archival purposes. Copies of these will be available to each performer and instructor upon request.

Flash photography is prohibited during performance. Discreet audio or video recording may be allowed with the permission of the Chair of the Division of Music. The Division of Music and Oklahoma Baptist University are not responsible for the dissemination of such recordings.

By enrolling in Oklahoma Baptist University, students grant permission to the university to utilize photographs and recording of students for promotional purposes.

ASSESSMENT OF STUDENT PROGRESS

All music students must complete private, applied music lessons in an auditioned area for consecutive semesters and at successive level of study for the indicated number of credit hours. Requirements for each level of study are outlined in Applied Area Handbooks.

Juries

At the conclusion of each semester of study, students enrolled in private music lessons will perform a Jury in their auditioned area before a panel of three or more faculty members, including the applied instructor, to demonstrate appropriate technical skills, musical growth, and repertoire mastery. Prior to the Jury, students must complete the Applied Music Repertoire sheet, which is available in the Music Office and on-line. Students should provide enough copies of the Applied Music Repertoire sheet for each member of the faculty panel. Specific requirements for Juries are outlined in each Applied Area Handbook.

Following the Jury, private instructors will review the results of the panel with the student and will submit a copy of the Applied Music Repertoire sheet to the Music Office, where it will be kept with the student's file.

Sophomore Barrier

To progress to upper-level applied study, following four semesters of private lessons in the principal area, each music student must successfully complete the Sophomore Barrier, an assessment of performance skills and progress conducted by a faculty panel of applied instructors. Sophomore Barriers coincide with and serve as the Jury for that semester.

Transfer students may schedule a Sophomore Barrier following four semesters of private lessons at any accredited institution and the completion of at least one semester of private lessons in the Division of Music of Oklahoma Baptist University.

The faculty panel, led by the student's private instructor, will determine one of the following:

- To promote the student to upper-level applied studies.
- To require additional, lower-level applied studies and another attempt at the Sophomore Barrier following a subsequent semester of private study. A student may attempt the Sophomore Barrier no more than two times.
- To require the student to pursue a different degree.

The results of the faculty panel will be discussed with the student by the applied instructor, who will submit a signed copy of the Sophomore Barrier to the Music Office.

Specific requirements for the Sophomore Barrier are outlined in each Applied Area Handbook.

ORGANIZATIONS

Ensembles

Large Ensembles

University Chorale (MUPR 1619)

Director: Dr. Randy Lind

Rehearsals: 1:00 MW; 2:00 TR

Bison Glee Club (MUPR 1629)

Director: Dr. Stephen Sims

Rehearsals: 4:00 MTWR

Bisonette Glee Club (MUPR 1639)

Director: Jason Henson

Rehearsals: 4:00 MTWR

Symphonic Winds (MUPR 1659)

Director: Dr. Timothy Kaiser

Rehearsals: 3:00 MTWR

OBU/Shawnee Community Orchestra (MUPR 1669)

Director: Dr. Timothy Kaiser

Rehearsals: 7:00 M

Small Ensembles

Bison Jazz Orchestra (MUPR 1679)

Director: Dr. Timothy Kaiser

Rehearsals: 4:00 TWRWF

University Ringers (MUPR 1749)

Director: Dr. Patricia Nelson

Rehearsals: 5:00 TR

Piano Ensembles (MUPR 3751/4751)

MUPR 3751 – Four-Hand Literature

MURP 4751 – Two or More Pianos

Coach: Dr. Mark Franklin

Vocal Chamber Ensemble (MUPR 3779)

Coach: Dr. Steve Sims

Instrumental Chamber Ensemble (MUPR 3789)

Coach: Dr. Timothy Kaiser

519 Collective

Coach: Dr. Steve Sims

Student Organizations

National Association for Music Education (NAfME)

MUCL 1040

Faculty Advisor: Dr. Patricia Nelson

Meeting Time: 1:00 F

Worship Studies Forum

MUCL 1060

Faculty Advisor: Dr. Stephen Sims

Meeting Time: 1:00 F

Music Teachers National Association (MTNA)

Faculty Advisor: Dr. Mark Franklin

Health and Safety

The Division of Music is committed to the health and safety of all musicians involved in its activities. Every effort will be made to protect the body, mind, and souls of the students, staff, faculty, and guests. This includes:

- Healthy approaches to private lessons and group rehearsals that include appropriate technical exercises and clear information regarding the safe utilization of the muscles and bones associated with specific music production.
- Facilities and equipment that are safe and instruction on proper handling of all equipment.
- Consideration of volume levels in practice and performance spaces.
- Rigorous academic work and musical expectations within an affirming environment.
- Genuine concern for the well-being of each individual, rooted in the belief that all are created unique and loved by God.

While the Division of Music will strive to foster healthy practices and environments, the faculty and staff are not trained medical professionals. When appropriate, referrals will be made to medical and counseling help provided by the university. In special cases, music-related concerns may be referred to an off-campus medical specialist.

In the aftermath of the April 19, 2023 tornado, students are encouraged to follow all signs concerning off limits areas during reconstruction. The Division of Music is not responsible for injuries incurred when a student disregards posted signage.

Campus Health Care Services

The campus nurse consults with students concerning health needs and practices. The nurse is available Monday through Friday from 8 a.m. – 5 p.m. The nurse advises students concerning health problems, assists in contacting a physician, and plans/promotes health education programs campus wide. The nurse does not prescribe medication and does not give injections/inoculations. The student is financially responsible for additional medical treatment. The nurse can be reached by phone at 405.585.5263 or in person in the Student Services office located on the first floor of the Geiger Center.

For your convenience, the following information is being provided:

- St. Anthony's Physicians, 3315 Kethley Blvd. 405.273.5801
- St Anthony's Urgent Care, 3200 Medical Park Dr. 405.878.7160
- Xpress Wellness Urgent Care, 12 E. MacArthur St.. 405.275.1001

Counseling Services

OBU's Kemp Marriage and Family Therapy Clinic provides high quality therapeutic services to individuals, couples, and families of the OBU community. Clinic services are provided by graduate-level therapists in the Marriage and Family Therapy Program with MFT faculty supervision. Our therapists work with you to encourage a strengths-based approach to healthy living that incorporates mind, body, faith, and community.

OBU Marriage and Family Clinic

2206 N. Kickapoo

Shawnee, Oklahoma

(just south of the Art Building and Art Annex on campus)

405.585.4530

Dr. LaShane Hill, MFT Clinic Director, 405-585-5264

Division of Music Forms

The following forms are available online at:

<https://www.okbu.edu/arts/music/music-student-handbooks.html>

Accompanist Request Form
Applied Jury Report Form (including Repertoire List)
General Recital Approval Form
Sophomore Barrier Report Form
Recital Request Form
Recital Hearing Report Form
Voice Area Recital Form

Also available online are:

2023-24 Division of Music Student Handbook

Applied Area Handbooks:

Composition Studies Guide
Instrumental Studies Guide
Keyboard Studies Guide
Vocal Studies Guide
Music Education Guide