

## Application/Proposal for an Honors Program Thesis Project

Name \_\_\_\_\_ ID# \_\_\_\_\_ Date \_\_\_\_\_

### *Section One: Student*

I propose the Honors Program Thesis Project described on the attached pages, under the direction of the faculty advisor below, who has agreed to supervise the project.

I will register for \_\_\_\_ 4999, for which my faculty advisor will serve as instructor of record, and that the grade for this three (3) credit hour course is determined by him/her.

I understand that it is my responsibility to meet weekly with my faculty advisor, and to keep the advisor and the Honors Program Director apprised of progress on the thesis project.

I agree to present my progress to the University Honors Committee in formal meetings in October and February. I agree to work with the Honors Program Director to arrange for the public presentation of the project and to finalize the details related to the presentation of the written document.

I understand that I must arrange for an additional outside, off-campus reader, to be identified by and/or approved by my faculty advisor and the University Honors Committee. I also understand that I shall be bound to consider the recommendations of the reader in preparation of the final thesis document.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### *Section Two: Faculty Advisor*

I have visited with the student about the attached proposal, and I agree to serve as supervisor for the proposed thesis and the instructor of record for the three (3) credit hour Independent Study course.

I understand that, as advisor, I am to meet every week with the student and to provide such assistance and guidance as I am able and deem appropriate. Also, I shall communicate, as requested, with the Honors Program Director and the University Honors Committee about the progress and work to see that it is completed according to the schedule proposed.

I understand that the final approval or disapproval of the thesis project, as well as the grade for the Independent Study course, is my responsibility, and I agree to communicate this decision to the student, the Honors Program Director, and the University Honors Committee in a timely fashion.

Name \_\_\_\_\_ Signature \_\_\_\_\_

### *Section Three: Honors Program Director*

I have read the attached proposal and agree to assist the student and faculty advisor as possible and appropriate. I will assist in the arrangement of such details as communication with an outside reader, identification of a faculty member to serve as reader/editor of the final draft (if applicable), arrangement of the details of the public presentation of the project, and for the copying of the final document. Also, I will request from the student and faculty advisor some reports of progress toward completion of the project (and will submit those to the University Honors Committee in advance of the student's meetings with the committee) and be available to help arbitrate questions between student and advisor that may arise in the process of completing the project.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Student must attach prospectus (to include description of the aims and anticipated methods of research and study, a timeline for progress toward completion, and perhaps a list of factors to be considered in getting the project to completion) and a working bibliography.

**Honors Thesis Applications are due by April 30 (Spring grads) or November 30 (December grads)  
Students must have a cumulative GPA of 3.25 or higher to submit a Thesis Application**