



TO: Outside reader for Oklahoma Baptist University Honors Thesis Project

FROM: Dr. Tawa Anderson, Honors Program Director

First of all, thank you for consenting to serve as an “outside reader” for OBU’s Honors student, and for taking the time to read their thesis project, consider its merits, and write a brief evaluation of it. We believe that the exposure of these honors projects to qualified readers outside the immediate campus setting provides a useful discipline for the writers and a helpful means of independent assessment of the student’s work. Your evaluation will not be the sole determiner of the project’s success, but it will be taken very seriously in our final considerations to accept the project.

Students writing honors theses at OBU have made formal proposals and met with their faculty advisors on numerous occasions over the course of the last academic year. Each student will also explain and defend the project to a public audience at an on-campus presentation in April.

What we ask of you is that you read the document submitted to you, determine whether you believe that it represents a significant undergraduate accomplishment in the field of study—something beyond the normal liberal arts curriculum, and then write a letter of your approval or objection. It would be appropriate to use the standards of the undergraduate institution with which you are most familiar; or if you need to know more as a basis for evaluation, please feel free to contact me by email or phone (see below).

Your letter should be emailed to me or sent to the address below as promptly as is reasonable. You may also wish to communicate with the student and/or advisor of the project, and I would encourage you to do that, especially if there are specific bits of advice or commendation that you think would be helpful in preparing the final draft of the thesis document.

Please fill out and return the attached form (email preferred) with your letter, along with a signed W-9, so that we have the necessary tax information to issue your \$100 honorarium. Again, thank you very much for your significant contribution to this evaluative process.

Dr. Tawa Anderson
Honors Program Director
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Shawnee, OK 74804
405-585-4437
tawa.anderson@okbu.edu

External Reader Information Form

Name: _____

Institution: _____

Professional Title: _____

Mailing Address: _____

Name of thesis writer: _____

Title of thesis: _____

Date of thesis presentation: _____

Please return to:

Dr. Tawa Anderson
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