

# Repeated Course Application

OBU Academic Center  
405-585-5100

**Please read and sign the following policy statement below indicating that you understand OBU's Repeat Policy. You may contact the Registrar with any questions at 405-585-5100.**

When a course is repeated, only the grade from the LAST ATTEMPT is computed in the GPA. This policy applies to courses **taken AND repeated at OBU**, courses **taken AND repeated at other institutions**, and courses **taken at other institutions AND repeated by taking equivalent courses at OBU**. All grades remain on the transcript with repeated courses marked.

The following exceptions apply to the above policy:

1. If a course taken at OBU is repeated at another institution, both grades will be calculated in the GPA.
2. If a course is taken with the normal grading procedure (A, B, C, D, F), it cannot be repeated with the pass/fail option.

Course to be repeated: \_\_\_\_\_

	Subject & Course #	Title	Hours
<b>Example:</b>	<b>MATH 1163</b>	<b>College Algebra</b>	<b>3 Hrs.</b>

Previous Terms & Years Taken: \_\_\_\_\_

Term & Year Course to be Repeated: \_\_\_\_\_ Repeating at OBU (Circle)? Yes / No

If No, Where will course be repeated? \_\_\_\_\_

**\*Attach Course Description**

**I have read, understand, and accept the above requirements for a repeated course.**

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Student Printed Name	Student Signature	Date
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Student ID #	Phone #	Major/Graduation Date
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Academic Advisor's Approval:

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Printed Name	Signature	Date
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Academic Dean's Approval:

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Printed Name	Signature	Date
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