# Curriculum Action Cover Page with Signatures

# OKLAHOMA BAPTIST UNIVERSITY

# Instructions for using the curriculum change forms using Adobe Sign:

# Check the appropriate boxes to indicate all changes you will be requesting on this form.

# Attach all supporting documents which can include:

# current degree sheet with revisions noted

# updated degree sheet

# curriculum forms for program changes, new courses and changes to courses

# for clarification, please provide a summary of changes if changes are substantial.

# Routing Information for Signatures

# Division Chair

# Academic Dean for the Division – [matthew.emerson@okbu.edu](mailto:matthew.emerson@okbu.edu) or [larinee.dennis@okbu.edu](mailto:larinee.dennis@okbu.edu)

# Registrar – [marcia.mcquerry@okbu.edu](mailto:marcia.mcquerry@okbu.edu)

# Registrar will forward to Curriculum Committee for remaining signatures

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| --- |
| **Summary of Proposed Changes** |
| Proposed Changes include which of the following (mark all that apply):  Curriculum Action – PROGRAM CHANGE OR ADD NEW PROGRAM  Curriculum Action – New Course  Curriculum Action – Course Changes |

School/Division \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Program(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Division Chair \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic Dean \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Registrar \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved by Curriculum Committee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Approved by Faculty Forum \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Registrar for Catalog Entry \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_ \_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_