

OBU Recreation and Wellness Center Student Employee Application

Name _____ Student ID# _____

OBU Box # _____ Phone _____ E-mail _____

Permanent Mailing Address _____

Major _____ Credit hours earned _____

Do you have work-study? ____ Hours per week desired? ____ Best way to contact you? _____

Which position(s) are you interested in working? (Check all that apply)

Customer Service Attendant – Front Desk: \$5.85/hour

Primary responsibility: Providing quality customer service at the front check-in counter.

Duties include: Welcoming members and guests, answering questions, receiving in-coming phone calls, verifying memberships and checking member in, directing guests, providing tours, monitoring lobby area, providing a clean environment, etc.

Customer Service Attendant – Equipment Window: \$5.85/hour

Primary responsibility: Providing quality customer service at the equipment window

Duties include: Greeting members and guests, equipment check-out and check-in, locker rentals, answering questions, maintaining inventory, directing guests, monitoring court areas and locker rooms, repairing small equipment, performing laundry services, providing a clean environment, etc.

Lifeguard: \$7.00/hour (Must be Lifeguard certified)

Primary responsibility: Providing supervision for safe usage of the pool

Duties include: Performing lifeguarding duties, greeting members and guests, ensuring pool policies are followed, maintaining a safe environment, answering questions, performing pool maintenance, monitoring locker room and patio area, providing a clean environment, etc.

Fitness Attendant: \$5.85/hour

Primary responsibility: Providing customer assistance in the cardio and strength area

Duties include: Greeting members and guests, answering questions, demonstrating exercises and equipment usage, providing facility orientations, directing guests, providing tours, monitoring cardio and strength area, providing a clean environment, etc.

Climbing Wall Attendant: \$6.50/hour (Must be qualified via OBU criteria)

Primary responsibility: Providing supervision for safe usage of the climbing wall

Duties include: Performing climbing assistance and belaying instruction, greeting members and guests, answering questions, monitoring climbing and bouldering area, ensuring climbing wall policies are followed, maintaining a safe environment, performing wall maintenance and cleaning, providing a clean environment, etc.

Student Fitness Trainer: \$8.00/hour (Must be qualified via OBU criteria)

Primary responsibility: Under the supervision of the center's professional staff, providing fitness training to members and guests

Duties include: Greeting members and guests, answering questions, performing fitness assessments, providing exercise plans, demonstrating exercises and equipment usage, providing facility orientations, directing guests, providing and maintaining a clean environment, etc. Hours are by appointment.

(Continued on next page)

Questions: (Please type or print clearly)

1. Why do you want to work in the Recreation and Wellness Center?

2. Describe any past experiences which have equipped you to be an effective employee in the Recreation and Wellness Center:

3. List any skills, abilities, or special knowledge which will benefit you as an employee of the Recreation and Wellness Center:

List the names and contact information of 3 references (on-campus or prior work preferred) that can provide information regarding your character, work ethic, and/or academic pursuits.

<i>Name</i>	<i>Position</i>	<i>Phone</i>	<i>E-mail</i>
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1. _____

2. _____

3. _____

Applications may be submitted online, via e-mail to amy.riggins@okbu.edu, or to the Noble Complex Office. Preference will be given to applications submitted by 5:00 PM, Tuesday, August 28. Selected students will then participate in a group interview, followed by individual interviews if necessary. If hired, student workers will participate in paid training beginning in October. For more information, contact Amy Riggins at ext. 2150, or call ext. 2136.