

OKLAHOMA BAPTIST UNIVERSITY

POSITION DESCRIPTION

Title: **Painter, Grade 2**

Department: **Physical Plant**

Robert Cash

5/9/08

D. Joza

5/9/08

Prepared by

date

Approved by

date

Supervision received:

Assistant Director of the Physical Plant,
Director of the Physical Plant

Supervision given:

Student Workers

Expectations for all employees

Oklahoma Baptist University achieves its mission based upon its core beliefs. All employees are expected to support these core beliefs and model them in their performance:

- *Commitment to the essentials of the Christian faith.*
- *People are treated with dignity and respect.*
- *Relationships are built on honesty, integrity, and trust.*
- *Excellence is achieved through teamwork, leadership, and a strong work ethic*
- *Efficiency is achieved through wise management of human and financial resources.*

Purpose

Assist the Grade 1 Painter in the preparation, painting, staining, etc. of OBU facilities.

Essential functions

- Prepare surfaces for painting and staining. This includes sanding and cleaning of all types of surfaces. Apply stains, sealers, lacquers, enamels and all other paints.
- Erect or rig scaffolds and ladders in a safe manner.
- Cover and protect all surfaces and furniture from paint and other debris.
- Clean up all areas after jobs are complete.
- Clean and care for brushes, spray guns, and all other equipment.
- Keep the paint shop, paint booth and vans organized and clean.

Other duties

- Any additional duties assigned by the Grade 1 Painter, Assistant Director of the Physical Plant or the Director of the Physical Plant.

Qualifications

Knowledge, skills, and abilities

Knowledge: General knowledge of the preparation required prior to painting any type of surface. General knowledge of all types of paints, stains, and finishes and their proper application.

Skills: Ability to brush, roll, and spray paint, stain and other finishes required. Ability to bed and tape and texture preferred.

Abilities: Ability to effectively and professionally communicate with co-workers, students, faculty, and administration; Ability to sit, stand, walk, climb, bend, kneel and grasp for extended periods of time; Ability to lift 60 lb. safely; Ability to spend extended periods of time in a non-environmentally controlled environment and/or outdoor elements.

Education

High school diploma or GED required.
Trade school or technical training preferred.

Experience

Three years painting experience required.

Equipment

Ability to properly operate and maintain a spray rig and spray guns.
Possess and maintain a valid Oklahoma Drivers license.

Special Requirements

This person must be willing to be subject to call at any time, day or night. This person will also be required to work after hours (nights or weekends) for special projects and when emergencies arise.

Complete this section after reviewing the description with the employee.			
<i>OBU requires that supervisors review the job description with the position incumbent during the New Employee orientation and the annual performance evaluation.</i>			
The job description was reviewed during <input type="checkbox"/> New Employee Orientation <input type="checkbox"/> Performance Evaluation*.			
Employee signature	Date	Supervisor signature	date
<i>*If the job description needs to be revised, attach changes to the performance evaluation and submit to the Human Resources Office.</i>			

HR Office only
