

OKLAHOMA BAPTIST UNIVERSITY

POSITION DESCRIPTION

Title: Head Women's Lacrosse Coach **Department:** Athletics

Jack Peavey

Prepared by

date

Approved by

date

Supervision received: Asst. Athletic Director, New Sports

Supervision given: Any Assistant Coach or Graduate Assistants, video Personnel
and team managers as assigned.

Expectations for all employees

Oklahoma Baptist University achieves its mission based upon its core beliefs. All employees are expected to support these core beliefs and model them in their performance:

- Commitment to the essentials of the Christian faith.
- People are treated with dignity and respect.
- Relationships are built on honesty, integrity, and trust.
- Excellence is achieved through teamwork, leadership, and a strong work ethic
- Efficacy is achieved through wise management of human and financial resources.

Purpose:

To serve as Head Women's Lacrosse coach at Oklahoma Baptist University (OBU) and build a Lacrosse program at OBU which includes all administrative and organizational aspects of operating an NAIA Lacrosse program within the mission of the University and its philosophy of intercollegiate athletics, all of which serves to enhance the OBU mission statement through the sport of Lacrosse; serve the Lord Jesus Christ on and off the field as a public ambassador for Him.

Essential Functions:

- Coaching, leading, organizing, planning, administering, managing, supervising, recruiting and conducting all phases of a NAIA Lacrosse program.
- Successfully recruits high academic quality student athletes who are athletically gifted, believe in the OBU mission, and want to attend a Christ centered campus and develop a roster of 25 Lacrosse players. Ensure a proven record of academic and spiritual priorities in the recruitment and retention of Lacrosse players.
- Analyze performances and instructs athletes in game strategies and techniques to prepare them for athletic competition; observes players while they perform to determine need for individual or team improvement.
- Oversees daily practice of players to instruct them in areas of deficiency and to achieve improvement.

- Ensures adherence to NAIA conference and University regulations with regard to recruiting, admission standards and eligibility, monitoring student-athlete academic progress, the scheduling of athletic practices and contests, and the establishment of effective media relations.
- Plan, organize and execute a year-round schedule for the OBU Lacrosse program.
- Enforce University and athletic department policies and regulations in regard to the use/abuse of alcohol and drugs by team members.
- Foster and maintain positive student body and faculty relations with student athletes.
- Determines strategy during game, independently or in conference with other coaches.
- Recommend to the Assistant Athletic Director of New Sports an annual budget for the program and operate within the approved budget.
- Designate the responsibility for all team travel, ensuring all arrangements for meals and lodging are completed and proper accounting of costs for travel is reported with prompt resolution of all accounts.
- Provide signature review of all expenditures within the Lacrosse operating budget, for submission to the Assistant Athletic Director.
- Prepare a competition schedule for approval by the Assistant Director of Athletics.
- Participate in public relations and promotions activities.
- Cultivate and solicit donors to meet the fundraising goals as established by the Director of Athletics and in coordination with the University Advancement.
- Establish and maintain positive relations with the media.
- Responsible for operations of summer camps, community and alumni relations/cultivation expected fund-raising.
- Public speaking to media, churches, on campus functions, and OBU Alumni functions.

Other Duties:

- Oversee equipment fitting, ordering of equipment.
- Coordinate essential wellness functions and coordination with athletic trainers and doctors. In-Depth understanding of the health needs in the sport of Lacrosse to include concussion management.
- Active participation on NAIA/NCAA committees in the sport of Lacrosse or state high school associations.

Special Requirements:

Proven spiritual leadership by example and working with Spiritual Life to develop strategic plan for spiritual formation and character development. Experience in evangelism and/or missions are desired.

Qualifications**Knowledge, Skills, and Abilities:**

- Knowledge of and adherence to all University, NAIA and Conference Rules and Regulations, Policies and Procedures with special attention to recruiting, eligibility, admissions and financial aid.
- Exercises servant leadership with staff and players
- Proven ability to organize and implement preseason, season, and off season conditioning and player development programs.
- Ability to monitor the student athletes' academic progress to ensure eligibility and to achieve a graduation rate in line with athletic department goals.
- Proven experience as a featured speaker at churches conventions and clinics is preferred.
- Ability to manage and delegate essential duties to others.
- Ability to review staff game day operations.

Education:

Bachelor's Degree in KALS or wellness related area.

Education Preferred:

Master's or Doctorate in KALS or wellness related area.

Experience Required:

Club or collegiate coaching experience required.

Must have experience successfully building a Lacrosse program.

Valid Driver's license; travel required for recruiting and fund raising aspects of the job.

Must have satisfactorily demonstrated experience/understanding of the essential skills and techniques needed in Lacrosse.

Experience Preferred:

Essential Knowledge of video equipment and technology.

Equipment:

Applicant must have the ability to communicate using video editing, and all computer functions. Proven track record with recruiting services using the computer and gather information.

Complete this section after reviewing the description with the employee.

OBU requires that supervisors review the job description with the position incumbent during the New Employee orientation and the annual performance evaluation.

The job description was reviewed during New Employee Orientation Performance Evaluation*.

Employee signature

Date

Supervisor signature

date

**If the job description needs to be revised, attach changes to the performance evaluation and submit to the Human Resources Office.*