

Oklahoma Baptist University

Title: Director of Student Ministry

Supervision Received: Dean of Spiritual Life

Supervision given: Student Worker (interns, associate)

Purpose: Champion the charge from scripture to “love each other,” provide leadership, training, and management in the area of spiritual formation for the OBU student body through the primary ministry environment of Community (small groups and traditional BCM related ministries)

Serve as a member of the Spiritual Life Staff team in support of all initiatives.

Essential Functions

New Student Ministries – Oversee, train, develop, empower and encourage the co-chairs, support team, and small group leaders for all New Student Ministry initiatives (Welcome Week, First Four, etc.)

NETWORK – Oversee, train, develop, empower and encourage the co-chairs and dorm ministry leaders for NETWORK (dorm ministry).

Chaplains - Oversee, train develop, empower and encourage the co-chairs and chaplains for ministry through out the campus’ professional, athletic, social and special interest student groups.

Other freshmen and upper class spiritual formation groups – Oversee, train, develop, empower and encourage spiritual formation groups offered by students faculty, staff, administrators, and constituents.

Special Events – Develop and execute events, both short term and long term, on campus that strengthens relationships, accountability, discipleship, and connection through the OBU student community.

Board of Trustees – Assist the dean of spiritual life in the development of reports for the spiritual life committee of the Board of Trustees.

Committees – Campus Ministry Committee, Avery T. Willis Center for Global Outreach Leadership Team, and availability to Campus Life Steering Committee for Welcome Week.

Budgeting – Provide leadership in the budgeting process for all student ministry (Community) endeavors including special events.

Other duties

Pastoral Care – assist the dean of spiritual life in pastoral care through hospital visits and other contacts with students, faculty and university related families in need.

Global Outreach Teams – Select a global outreach team to sponsor each year (sponsorship includes travel with the team).

Personal Discipleship – Gather a group of students for specialized discipleship training in a home or other setting in addition to modeling groups formed for teams listed under essential functions.

Church Relations – Assist the dean of spiritual life and the director of church relations by representing the university through preaching (or other specialized skills) in churches across the state.
Performs other duties as assigned.

Qualifications

Knowledge, skills, and abilities

Vision: Ability to see and communicate a vision for student ministry that encompasses all students on a Christian liberal arts university

Discipleship: Ability to multiply disciples personally and guide leadership teams and individuals to do the same

Small Group Development: Understands small group principles and strategies and has the ability to lead and train student in small group development

Organizational Skills: sees, captures, and communicates the big picture for systemic development of relationship cells through out campus life for spiritual formation and the charge to “love others.”

Communication Skills: comfort in speaking before large and small groups to motivate, encourage, recruit, and empower leaders and participants in community life

Education:

Bachelor’s degree required; Master’s degree preferred.

Experience:

Discipleship, small group development, administration and mission trip development for a student ministry on a university campus or for university students in a local church ministry.

Equipment

Basic computer skills required: Microsoft Office, e-mail, Novel GroupWise.

Basic sound and technical equipment skills preferred.

Special Requirements

Travel required.

Residence in the immediate Shawnee area required.

Member of a local Southern Baptist Church required.