

OKLAHOMA BAPTIST UNIVERSITY

POSITION DESCRIPTION

**Title: Assistant or Associate
Professor of Education**

**Department: College of Humanities and
Social Sciences, Division of
Teacher Education**

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Prepared by

10.12.11
Date

Pam Robinson
Approved by

9.13.11
date

Supervision received: **Division Chair for the Division of Teacher Education, and the
Dean for the College of Humanities and Social Sciences**
By title

Supervision given:
By title(s)

Expectations for all employees

Oklahoma Baptist University achieves its mission based upon its core beliefs. All employees are expected to support these core beliefs and model them in their performance:

- *Commitment to the essentials of the Christian faith.*
- *People are treated with dignity and respect.*
- *Relationships are built on honesty, integrity, and trust*
- *Excellence is achieved through teamwork, leadership, and a strong work ethic.*
- *Efficiency is achieved through wise management of human and financial resources.*

Purpose:

The Division of Teacher Education invites applications for a full-time, senior faculty status-track Assistant or Associate Professor in language arts for elementary education level teacher education beginning no later than August 2012.

The purposes of the Teacher Education Program are to prepare the teacher candidate to function as a professional teacher and to aid the teacher candidate in developing the knowledge, skills, and dispositions necessary to assist students in reaching their potential.

Essential Functions:

The ideal candidate must demonstrate knowledge of the latest research in terms of language arts with the primary focus on reading. The ability to supervise teacher candidates in the school setting is critical.

Successful candidates will demonstrate their understanding of flex grouping, reading and related models, language, and children's literature.

Other responsibilities include student advising, working with public schools for candidate placements in practica assignments, departmental duties, including the preparation of the ACE program report, and committee assignments.

Qualifications:

Knowledge, Skills, and Abilities:

- Knowledge of ACE standards
- Knowledge of NCATE standards
- Ability to adapt instruction to a variety of learners
- Ability to establish partnerships with elementary schools
- Willingness and ability to advise students
- Willingness to teach graduate courses
- Ability to integrate technology into instruction
- Commitment to alternative methods of course delivery including, but not limited, to distance learning and web-based instruction
- Expertise in curriculum development and mapping, differentiation, and assessment with the ability to transfer these skills into a particular application that meets the needs of teachers in elementary/ schools
- Ability to relate well to colleagues within the OBU community and to represent the university to our various constituencies beyond OBU
- Ability to carry classroom supplies weighing up to 25 pounds.

Education:

- **Required:** Eligible candidates must be progressing toward completion of a Ph.D. or an Ed.D in
- **Preferred:** Ph.D. or Ed.D. in Reading

Experience:

- **Required:** At least three years of successful experience teaching students at the elementary level, grades 1-6
- **Preferred:** At least three years of successful experience teaching students at the upper elementary level, grades 4-6. Successful full-time or adjunct teaching experience. Experience with collaborative partnerships in elementary schools. Experience in preparing an ACE! program report and/or preparing for an NCATE accreditation visit. Experience with the America Read program.

Equipment:

- Computers and projection systems
- Technologies common to the elementary classroom

Special Requirements:

The successful candidate will be able to demonstrate commitment to the ideals of Christian Liberal Arts education and will be an active member of an evangelical congregation.